

J Pro Classroom Learning Terms and conditions

1) Missed class function

1.1) Students who registered for classroom learning and in any circumstances are not able to attend or missed a certain class date for the course, can book a 24 hour session to watch the missed class videos via Online. One Session is for 24 Hours to view the videos for only the missed class dates. The fees per session for review is RM 15.00. This session fees are not refundable or non transferable and students need to be sure to watch the missed class videos within the 24 hours time frame given. Students can contact J Pro admin to arrange a suitable time for the missed class video session.

2) Timetable

2.1) Any changes made after the publication of the official course timetable for the said exam cycle, will be made available and announced accordingly using the communication method deployed by J Pro Business Training Example: WhatsApp Group, Email or by Call. Replacement classes will be issued accordingly.

2.2) Latest course timetable can be found at our website <https://www.jprotraining.com/accaclass-timetable>.

3) Course Validity / Expiry (10th June 2022)

3.1) Any videos given will be available for you to watch until your examinations for the current exam cycle that you have registered and undertaken the course with J Pro Business Training. Example: Student registered course at J Pro Business Training for ACCA June 2022 examination preparations, videos will be available until the ACCA June 2022 examinations sessions only. Videos will be unavailable to view after that period.

3.2) All online class videos are J Pro Business Training intellectual property. Distribution of the videos and materials are prohibited. We believe that you are bound by ACCA Code of Conduct and expect that you follow the code's requirement of integrity.

4) Course Fees

4.1) This will follow each exam cycle fee structure where you can find it on our website www.jprotraining.com.

4.2) Payment can be done via Cash, Bank transfer.

4.3) Any transfer or payment must be in the correct amount of the course fees and any other fees. This is solely your responsibility.

4.3.1) If the payment or transfer done is lower than the course fees, we will give a notification to you on the remaining payable fees.

4.3.2) If any extra payment is transferred above the course fees or total fees by the error of the student, there will be an admin fee and any re-transfer fees that will apply to our banks if you have requested a transfer back the extra payment. If the extra payment which was requested to be transferred will not cover the admin and re-transfer fees of our banks, J Pro Business Training has the right to reject the re-transfer request by the student.

5) Course refund or transfers

5.1) No course refund or transfers once the course registered for the exam cycle has commenced or the online course log in details have been emailed to the students' respective registered emails or WhatsApp or any other ways deemed necessary by J Pro Business Training to alert the students, this applies to whichever that comes the earliest. This applies to all types of courses such as Syllabus only, Revision Only or Syllabus and revision (Full Course).

5.2) If any special transfers are given to students by J Pro Business Training, the transfers are only available for the subsequent exam cycle only. Example: a transfer from ACCA June 2022 examinations can only be claimed for ACCA September 2022 examination preparation. Special transfers are for severe medical reasons which make students unable to sit for the ACCA June 2022 exams provided with sufficient proof and will be personally reviewed by J Pro Business Training Management for approval or rejection. J Pro Business Training has the right to reject any special transfers and does not guarantee any approvals.

5.3) Strictly no course refund or transfer request will be entertained for students who failed to register for their exams earlier for the current exam cycle registered with J Pro Business Training as we believe it is the sole responsibility of the students to secure seats and register for their exams directly with ACCA.

J Pro Business Training reserves the rights to amend the terms and conditions listed above without prior notice

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